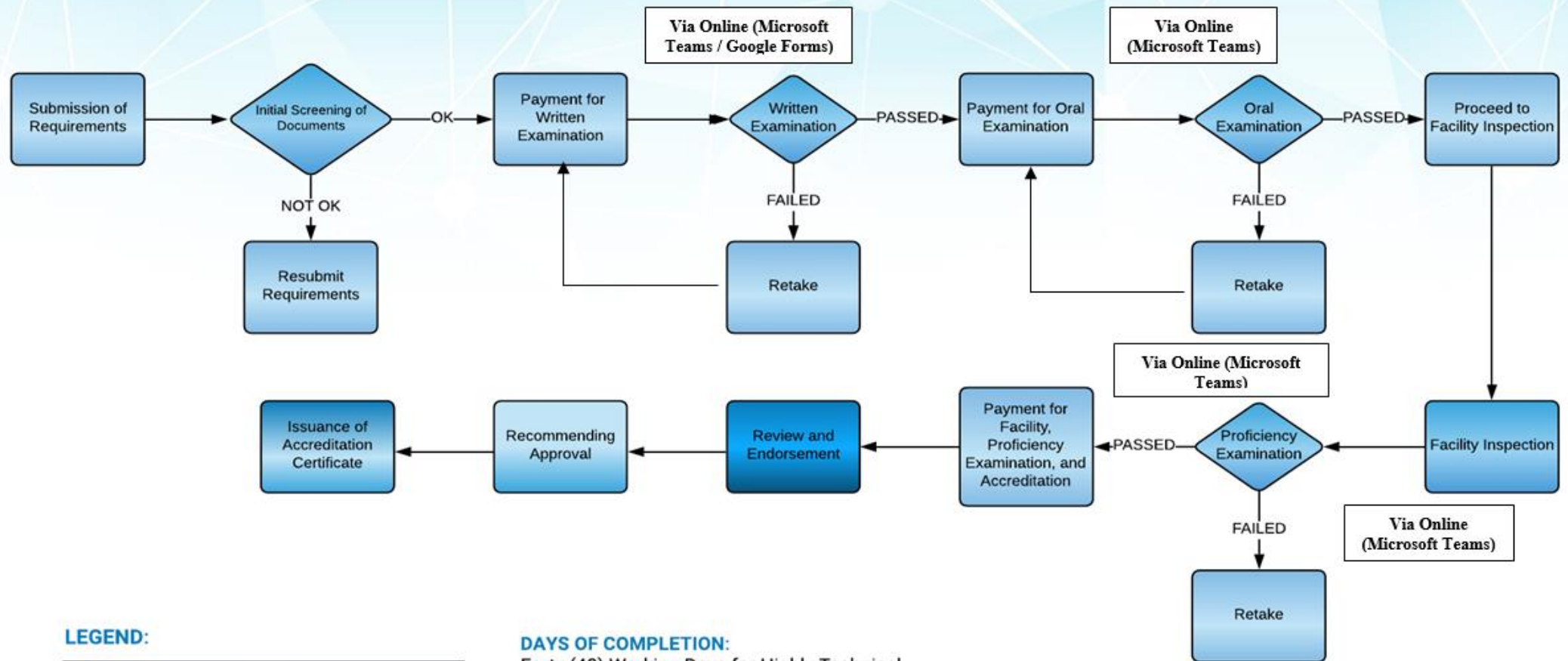




Process Flow

Steps		Means
1	Submission of Requirements	Online via IIS
2	Screening	Online via IIS
3	Payment for Written Examination	TBD
4	Conduct of Written Examination If Failed: Retake (Payment for Written Examination) If Passed: Proceed to Oral Examination	Online via Microsoft Teams / Google Forms
5	Payment for Oral Examination	TBD
6	Conduct of Oral Examination If Failed: Retake (Payment for Oral Examination) If Passed: Proceed to Facility Inspection and Proficiency Examination	Online via Microsoft Teams
7	Conduct of Facility Inspection	Online via Microsoft Teams
8	Conduct of Proficiency Examination	Online via Microsoft Teams
	Submission of Source Emission Test (SET) Report	Online via IIS
9	Conduct of Deliberation Meeting (upon completion of proficiency examination and submission of source emission test report) If Failed: Resubmit Revised SET Report or Conduct Proficiency Examination Again If Passed: Results will be Compiled and Accreditation Documents Endorsed	Online via Microsoft Teams
10	Review and Endorsement of Accreditation Documents to SAT Vice Chairman (VC), Chairman, and Chief AQMS	Online via IIS / E-mail to RO (SAT VC is from EMB R3)
11	Endorsement of Accreditation Documents to Chief EQMD	Online via IIS
12	Endorsement of Accreditation Documents to OAD and D	Online via IIS
13	Payment for Facility Inspection, Proficiency Examination and Accreditation	TBD
14	Releasing of Certificate	Online via E-mail to Proponent

THIRD PARTY TESTING FIRMS ACCREDITATION PROCESS



LEGEND:

Proponent
Air Quality Management Section (AQMS)
Environmental Quality Management Division (EQMD)
Sampling Assessment Team (SAT)
EMB Director

DAYS OF COMPLETION:

Forty (40) Working Days for Highly Technical Evaluation

FEES:

Application: Php 300.00
 Assessment: Php 4,000.00
 Accreditation: Php 30,000.00
 Succeeding Team: Php 25,000.00
 Accreditation Renewal: Php 15,000.00
 Replacement: Php 10,000.00
 1st - 3rd Stage: Php 300.00 each